



**GFWC Suburbia Woman's Club  
LENOIR CITY ARTS AND CRAFT FESTIVAL  
Exhibitor's Application**

Festival Dates: **June 1<sup>st</sup> & 2<sup>nd</sup>, 2024**

Entry Fees: **\$150 per site if payment received by 4/1/24**  
**Deadline to secure same site-must be paid by 2/15/24**  
**\$175 per site for payments received after 4/1/24**  
**Deadline to submit applications: 5/15/24**  
**Vendor fees paid after 4/30/2024 will be \$225 per booth!**



Business Name: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: (\_\_\_\_) \_\_\_\_\_ Evening Phone: (\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_ Website \_\_\_\_\_

Brief description of the items you wish to sell (Include the media that you are working in such as painting, ceramics, wood carving, etc...)

\_\_\_\_\_  
 \_\_\_\_\_

Are **ALL** items you wish to sell COMPLETELY HAND MADE BY YOU?    \_\_\_Yes    \_\_\_No

If "No" please explain: \_\_\_\_\_

Have you exhibited at this festival before?    Y - N    When? \_\_\_\_\_ Site # \_\_\_\_\_

Do you have a canopy? Y - N - Size \_\_\_\_x\_\_\_\_ Will you be demonstrating your craft?    Y - N

Indicate any SPECIAL NEEDS \_\_\_\_\_

Check if you need RV/Camping  \*\* Note -Camping is very limited with no sewer or water hook ups.

Make of vehicle: \_\_\_\_\_ Vehicle license number: \_\_\_\_\_ State \_\_\_\_\_

*I have read and agreed to the enclosed Rules and Regulations governing the Lenoir City Arts and Crafts Festival.*

Applicant's Signature

Date

**Please see the reverse side of this application for further instructions and mailing information.**

**Booth Fees can now be paid by Credit or Debit.**  
(additional fee applies)

Email:  
Lcards1962@gmail.com  
For more info.

**FOR OFFICE USE ONLY- Do Not Write In This Space**

Date Received \_\_\_\_\_ Card \_\_\_\_\_ Check \_\_\_\_\_ Money Order \_\_\_\_\_ Amount \_\_\_\_\_

Reference Number \_\_\_\_\_ Account Name \_\_\_\_\_ Assigned Sites \_\_\_\_\_

**If you did NOT exhibit in 2023** In addition to **the completed application** you are required to submit ALL of the following:

1. Photographs or slides representative of each major category of your art or craft regardless of whether you have entered in previous years. In the event that a booth is shared with another exhibitor/s all must submit photos.  
 Enclosed or  Emailed
2. Photographs or slides of your display and booth.  Enclosed or  Emailed
3. A current (within the past four months) invoice or facsimile of such invoice for a **significant component of raw materials** used in creating your product. The invoice must contain your name or your business name and the supplier's name and phone number. (Original invoices will be returned to you or you can scan and email them) If you are unable to supply the requested invoice, you must submit in writing to the committee notification as to why you need to be exempt from this requirement. You can contact us by either the email or mailing address listed below.  
 Enclosed or  Emailed
4. If you want photos or invoices returned please check here  They will be returned in your check in packet.
5. Your check or money order payable to **GFWC Suburbia Woman's Club** in the amount of \$150(or \$175 if after 4/1/24 or \$225 after 4/30/24) per exhibit site. (See mailing address below) Enclosed or pay by card  (We will contact you)

**We reserve the right to request additional information if we feel it is needed.**

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**If you did exhibit in 2023** In addition to **the completed application** you are required to submit -your check or money order payable to **GFWC Suburbia Woman's Club** in the amount of \$150(or \$175 if after 4/1/24 or \$225 after 4/30/24) per exhibit site. (See mailing address below) Enclosed **or** Pay by Card  (We will contact you)

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**All Potential Vendors:**

- Check if we can confirm your acceptance by email -and make sure your email is on the front of application **OR** send a long, self-addressed and stamped envelope with **enough postage and we will mail your acceptance.** Failure to supply envelope and postage may result in delays in processing.  
 Enclosed

**ALSO:** You will receive a Festival Tee Shirt for each site you reserve. Please indicate your size(s) \_\_\_\_\_  
Additional shirts may be purchased for \$10 each at the check-in area.

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For information about area accommodations and attractions go to [visitloudoncounty.com](http://visitloudoncounty.com)

Space is limited and will be assigned on a first come, first serve basis. **Electricity cannot be guaranteed.**

Participants in our 2023 Festival have priority on site selection for the 2024 event, but in order to exercise this priority entries and fees must be received no later than **February 15, 2024**. After that date, exhibit sites will be assigned to approved applicants in the order the applications are received until all available sites are assigned.

Mailing Address:

GFWC Suburbia Woman's Club

P.O. Box 183

Lenoir City, TN 37771

Email Festival Committee at – [Lcarts1962@gmail.com](mailto:Lcarts1962@gmail.com)

Our website is [www.lenoircityartsandcrafts.com](http://www.lenoircityartsandcrafts.com)

(rev.4/2/2023)